

FACILITY VISIT

Facility: Sweet Spirits CCLC Date: 8/2/19 Time: 1:56pm

Provider: Jennifer Wolf Certificate #: 16905 Phone: 264-1667

Address: 215 W. Gill City: JACKSON

Facility Type: ☐ FCCH ☐ FCCC ☒ CCC

Comments/ TA Provided:

4 staff present + CCL-301 for observed violations written/signed by asst director
Adalid Coeza assistant director
Becky, sub Michael Adams, Alex T
toddler room 1, preschool 4 w/ Michael
Naptime

Back Room:

One child age - 2yr sleeping in back room
Rebecca Grest - talking - discussed CC supervision requirements - TA

6 children in middle room / Adalid

1-infant (1, 2, 1, 1, 1) 4yr old, 1, 2yr old, 1 infant

Preschool Room

Michael started mid June

Michael needs

4 children 3, 2, 2, 2,

CPR & FA

Staff records checked completed - copy
Ashley Egan - TB needed - DCI fingerprint completed / Not in file, Pre Service
Staff orientation
FA & CPR

Provider/Director

Updated
[Signature]
Child Care Licenser

Date

8-21-19
8/2/19
Date

Rule violation(s) and action needed:

A representative of the Department of Family Services has observed an alleged violation of Wyoming Child Care Licensing Rules or Certification Law. **This form serves as notice of observation of alleged non-compliance for the below-listed rules.** The Department requests your cooperation. In the absence of such cooperation, the Department may take whatever steps are necessary to assure the safety of children. The Department's information may be shared with authorized individuals or agencies, which include but are not limited to, the Attorney General, County Attorney, and law enforcement. A Notice of Non-Compliance (CCL-305) will follow to notify you of Licensing's findings. A corrective action plan and/ or additional verifications may need to be submitted.

Form #:	Description of observation:	Chapter and section:	Action needed:
209	Sub staff Rebecca Grest was working - Employee file was not available at time of inspection	4, 3, 6 (i)(ii)(iii)(iv), and Chapter 4 (a)(i)(e)	Send verification of requirements or do not employ staff until all requirements are completed and on file
	staff: Ashley Egan working in center does not have full qualifications and started working in April 2019	4, 3, 6 (i)(iii) and Chapter 4, (a)(i)(e), Not on file	Complete staff requirements file - Complete staff training before she is working with the children Preserve staff orientation FAC CPR TB Assessment copy left in assistant director (complete requirements before subing)

PROVIDER'S SIGNATURE	DATE	LICENSER'S SIGNATURE	DATE
<i>[Signature]</i>	8-21-19	<i>[Signature]</i>	

Amended, no violations recorded in database



Regien Hasperhoven <regien.hasperhoven@wyo.gov>

Our call yesterday and other information

1 message

Regien Hasperhoven <regien.hasperhoven@wyo.gov>

Tue, Aug 27, 2019 at 4:09 PM

To: Jennifer Wolf <jlflow09@gmail.com>

Hi again Jennifer!

Thanks for discussing things on the phone with me today; I am aware this can interrupt the flow of your program and appreciate your time. Here is a recap of what we discussed (I italicized items you need to pay special attention to):

Natalie Hernandez, Anne Mostcoff, Rachel Lowther, Bailey Jo Crump, Ying He and Nancy Fuentes have never worked for you yet.

Ashley Egan, Diane McGee, and Blanca Moye, only worked a few days so far, and were under direct supervision, so did not need the FA/CPR, Staff Orientation, and Pre Service Orientation yet. You did not have a TB self assessment filled out by them on file. *For this time we will handle this as Technical Assistance but in the future it will be a violation if anyone works without the TB self assessment on file.*

Please be aware that if any of the above mentioned people need to have taken FA/CPR, Staff Orientation, and Pre Service Orientation by the time they have been with you for three months (from first day of working with you) and before they work unsupervised. This also is required for subs.

You explained that initially Rebecca Griest worked full time for you until August of 2018, after which she stayed on your sub list. Her requirements are complete. *If there ever is a significant break in service, please be aware that background checks, TB assessment and pre-service requirements have to be done afresh.*

Miriam Sanchez only worked for you for a very short time.

Please put the hire date (first date worked at facility) on the files of your staff.

Since Rebecca Griest's staff record was found and send to us, this is no longer viewed as a violation (please see attached the CR check from 2/22 for her file).

Since Ashley Egan has only worked for the Center a few days in April so far, not having her other requirements on file did not end up being a violation either.

You can go ahead and get rid of the violations page (4) of the facility visit form we left with you. I am going to keep it in your file but will cross out the violations and note the findings were amended.

Thanks Jennifer!
Have a good evening!

Regien Hasperhoven
DFS Licensing Supervisor
877 N. 8th St. W- second floor,
Riverton, WY, 82501
307-857-9281

**Rebecca Griest CR.pdf**

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